



Q2-2023 FDP Review of Prometric Test Center & ProProctor Remote Testing

Welcome
We will start promptly at 11 AM ET

Please add your questions to the chat box, we will address them during the Q&A.
If you are unable to hear speakers just let us know in the chat box.

Following the webinar, you will receive a link to the recording.
You can find a copy of all our webinar recordings at

www.caia.org/caia-infoseries
www.fdpinstitute.org/webinars



FDP Review of Prometric Test Center and ProProctor Remote Testing

Q2-2023 Exam
April 10 – 24, 2023



Hossein Kazemi, Ph.D., CFA
Sr. Advisor FDP Institute
Sr. Advisor CAIA



Kim Durand
Project & General Operations Manager
FDP Institute



Claire Foley
Candidate Engagement & Marketing
Associate
FDP Institute

www.FDPInstitute.org

Agenda



Candidate Experience

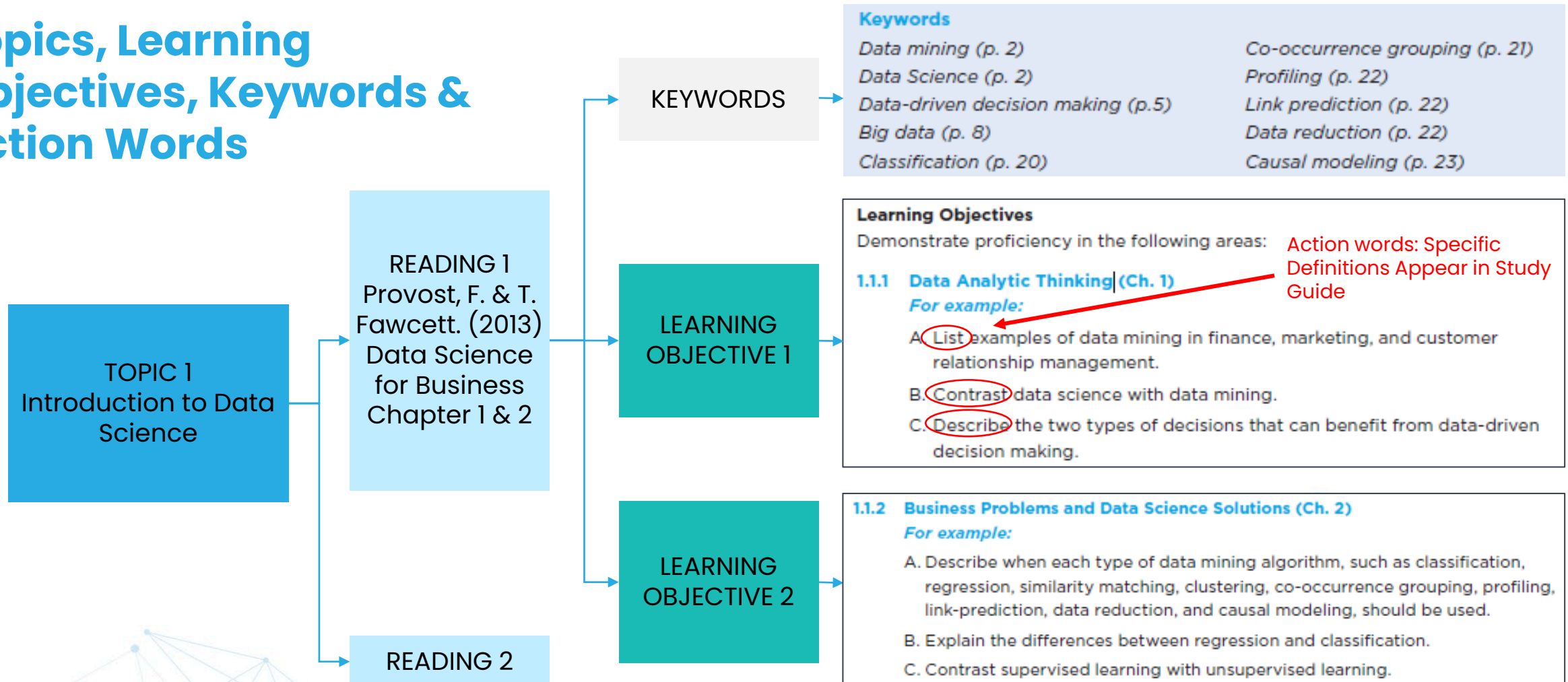
- Curriculum
- Reading Materials & Study Tools
- Prepare for Exam Day

Testing Options

- Prometric Test Center
- ProProctor Remote Testing

Q&A

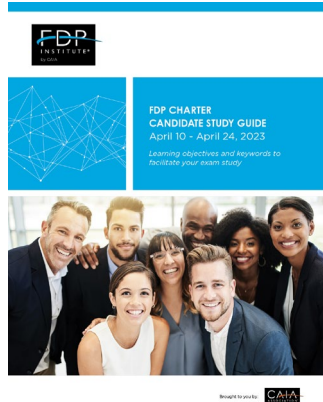
Topics, Learning Objectives, Keywords & Action Words



Preparation



FDP Handbook
Prepare for exam day



FDP Study Guide
Prepare for the exam content



Alternative Data and Machine Learning in the Financial Industry
6 required readings

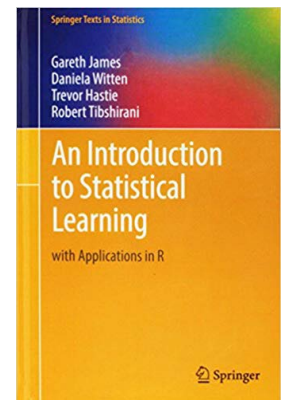
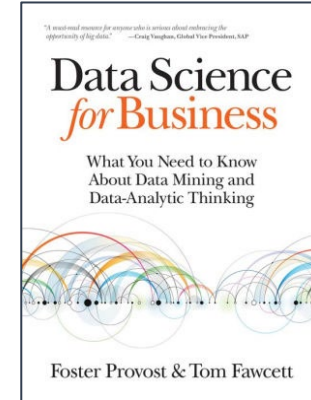
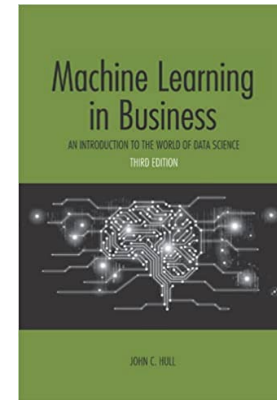
\$99
Exam Registrants



Topics in Financial Data Science
9 required readings

Free
Exam Registrants

Study Materials



- 3 required books**
- Machine Learning in Business
 - Data Science for Business
 - An Introduction to Statistical Learning*
- *Only about 20% of this book is used in FDP curriculum

Exam Registrants can look for best available price.



Prep Course

Kaplan Schweser provides an independent OnDemand review course, which is delivered 100% online.*

With the **Review Package**, you'll get access to:

- 14+ hours of **OnDemand review** sessions led by an expert in the finance and data science industries
- **Topic Quizzes** to assess your knowledge as you study each topic area
- An online **Mock Exam** to test your mastery of the FDP curriculum

For details and registration: <https://www.schweser.com/fdp>

*Kaplan is an independent provider and not affiliated with CAIA or FDP. The FDP Study Guide is the only approved Study Guide. Prep course is not included in registration fee.



Exam Session

Nondisclosure Agreement (must be completed within 5 minutes) *	5 minutes
Exam Instructions	10 minutes
FDP Multiple Choice Questions	135 minutes
Break (optional)	20 minutes
FDP Constructed Response Questions	65 minutes
End of Exam Message	2 minutes
Total Exam Session Time (approximately)	4 hours

Average Exam Pass Rate: 69.8%



Exam Registration & Fees

Q2-2023 FDP Exam: April 10 – 24, 2023

Registration

Early Registration Opens	Early Registration Closes	Registration Closes	Exam Window
December 7, 2022	February 1, 2023	March 13, 2023	April 10 – 24, 2023

Testing at a Prometric Test Center: April 10-23, 2023

Remote Proctor Testing exam dates: April 23 & April 24, 2023

Q4-2023 FDP Exam: October 9 – 23, 2023

Registration

Early Registration Opens	Early Registration Closes	Registration Closes	Exam Window
June 1, 2023	July 26, 2023	September 11, 2023	October 9 – 23, 2023

Testing at a Prometric Test Center: October 9-22, 2023

Remote Proctor Testing exam dates: October 22 & October 23, 2023

Exam Fees

	Early Registration	Standard Registration	Retake
Registration Fee (<i>refund policy</i>)	\$950	\$1150	\$450
Enrollment Fee (<i>non refundable</i>)	\$400	\$400	
Total FDP Exam Fee	\$1350**	\$1550 **	\$450**

* Exam fees do **not** include the cost of reading materials. We strongly recommend that candidates act early to obtain the readings in order to allow enough study time.

** Canadian taxes will be applied

Available Discounts



Learn more about our Association Partnerships at <https://fdpinstitute.org/Association-Partners>

Online Course Requirements

The FDP curriculum provides breadth and depth by requiring Candidates to complete online classes as part of the FDP Charter.

- In order to receive the FDP Charter, Candidates must successfully complete the FDP Exam and complete online classes covering the basics of **Python or R** programming. The online classes are offered by an approved provider.
- The classes can be completed before or after the FDP exam. Depending on the Candidate's background, it is estimated to take 12 hours to complete the online classes.
- No programming background is required to complete the online classes.
- There are no programming questions on the exam.

Candidate Experience

Candidate Checklist

- ☑ Register for the FDP Exam
- ☑ Obtain the Curriculum
- ☑ Reserve Your Exam Seat
 - ☑ Option 1 – Test Center – please contact us at info@fdpinstitute.org if you do not see availability on the date needed.
 - ☑ Option 2 – Online Proctoring
- ☑ Complete Online Course Requirements



Our Resources *Your Planning*

[Register Here](#)

Early Registration for Q2-2023 FDP Exam
is Now Open!

[Create Profile](#)

[Please Log In](#)
[Access your Profile](#)

[HOME](#) [OUR COMMUNITY](#) [FDP CHARTER](#) [CHARTER CANDIDATES](#) [CHARTERHOLDERS](#) [WEBINARS](#) [NEWS AND EVENTS](#) [...](#)



[CURRICULUM MATERIALS ▶](#)
[PREPARATION PROVIDERS](#)
[PREPARING](#)
[CURRICULUM OVERVIEW](#)
[RESERVE YOUR EXAM SEAT ▶](#)
[PRACTICE QUESTIONS AND SAMPLE EXAM ▶](#)
[ONLINE CLASSES ▶](#)
[FDP CHARTER FAQ'S](#)
[COVID-19 FAQ](#)



THERE'S NEVER BEEN A MORE CRUCIAL TIME TO STAND OUT.

As the global financial industry becomes increasingly competitive, the professionals who succeed are the ones who can demonstrate their ability to add value to an organization.



CHARTER CANDIDATES

Financial Data Professionals help organizations make the most of the data they collect by finding trends, patterns and errors that might otherwise go unnoticed. Successful Financial Data Professionals have the skills to work with data, the acumen to understand the business side of the organization and the ability to communicate that information to people across their organization.

[Curriculum Materials](#)

[Preparing](#)

[Practice Questions & Sample Exam](#)

[Online Class Requirements](#)

[Reserve Your Exam Seat](#)

[FDP Charter FAQ's](#)

Prepare for FDP Exam Day

You have options!

Be in the driver's seat of your exam day experience

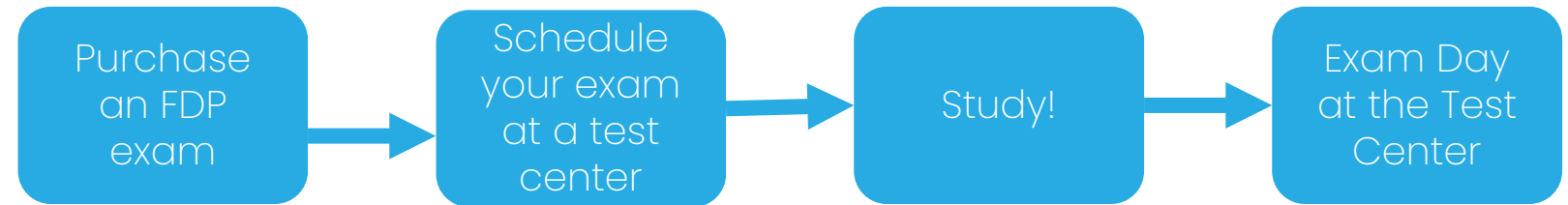
Option 1: Test at a test center

Option 2 : Remote Proctoring

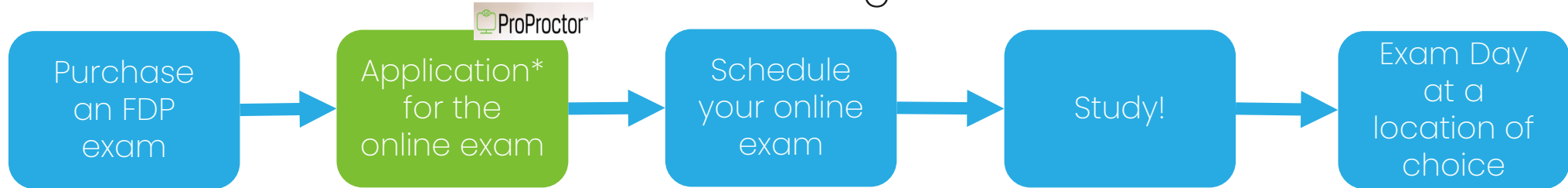
Make the unknown ... your known!

Test Center Scheduling *Your Planning*

Test Center Scheduling



Online Proctor Scheduling



*Pending system readiness

Online Proctoring:

- A **preferred** testing option for some
- A **detour** for others

Learn about Online Proctoring BEFORE you make your final decision.



Dates to Remember *Your Planning*



Testing at a Test Center April 10–23



Online Proctoring April 23 & 24

2023 APRIL						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10 	11 	12 	13 	14 	15 
16 	17 	18 	19 	20 	21 	22 
23  	24 	25	26	27	28	29
30						

© BlankCalendarPages.com



Our Learnings

Your Planning



Option 1

At a Prometric Test Site

April 10–23

- Controlled test site environment
- Onsite exam proctors monitoring Candidates in testing room
- Center availability
- Exam site subject to closing (outside the influence of FDP)
- Awareness of updated Prometric COVID-19 protocols
- Schedule early in the exam window in case of any disruption



Option 2

Remote Proctored Testing

April 23 & 24

- Safe, secure, private, quiet personal location of your choosing
- Minimum Equipment and Internet requirements must be met
- Proctor monitors Candidates via webcam
- Time to prepare your test space
- Review minimum system requirements and run system test
- Schedule early in the exam window in case of a technical issue



Our Learnings

Your Planning



Option 1

At a Prometric Test Site

April 10–23

- Schedule Your Exam Seat Reservation until **March 22, 2023**
- If you have already scheduled your exam seat at a Prometric location and want to keep option 1 there is no action required!
- In the event that your exam is canceled by Prometric, you will be eligible for **Option 2**, to take the Remote Proctor Exam on April 23 or April 24.



Option 2

Remote Proctored Testing

April 23 & 24

- Applications for RPT have to be received by **March 17, 2023**
- Schedule Your Exam Seat Reservation until **March 22, 2023**
- Once you have selected the Remote Proctor Option, you may not reschedule an appointment at a later date at a physical location.



Our Learnings *Your Planning*



Option 1 At a Prometric Test Site

2-part exam

- ❑ **Part 1:** 80 multiple choice questions
135 minutes
- ❑ *20-minute optional break*
- ❑ **Part 2:** 2-4 constructed response questions
65 minutes

Total 4 hours



Option 2 Remote Proctored Testing

2-part exam

- ❑ **Part 1:** 80 multiple choice questions
135 minutes
- ❑ *20-minute optional break*
- ❑ **Part 2:** 2-4 constructed response questions
65 minutes

Total 4 hours

No unscheduled bathroom breaks

Nondisclosure Agreement (must be completed within 5 minutes) *	5 minutes
Exam Instructions	5 minutes
FDP Multiple Choice Questions	135 minutes
Break (optional)	20 minutes
FDP Constructed Response Questions	65 minutes
Comment Period (optional)	10 minutes
Total Exam Session Time	4 hours



Our Learnings

Your Planning

Option 1

At a Prometric Test Site

Option 2

Remote Proctored Testing

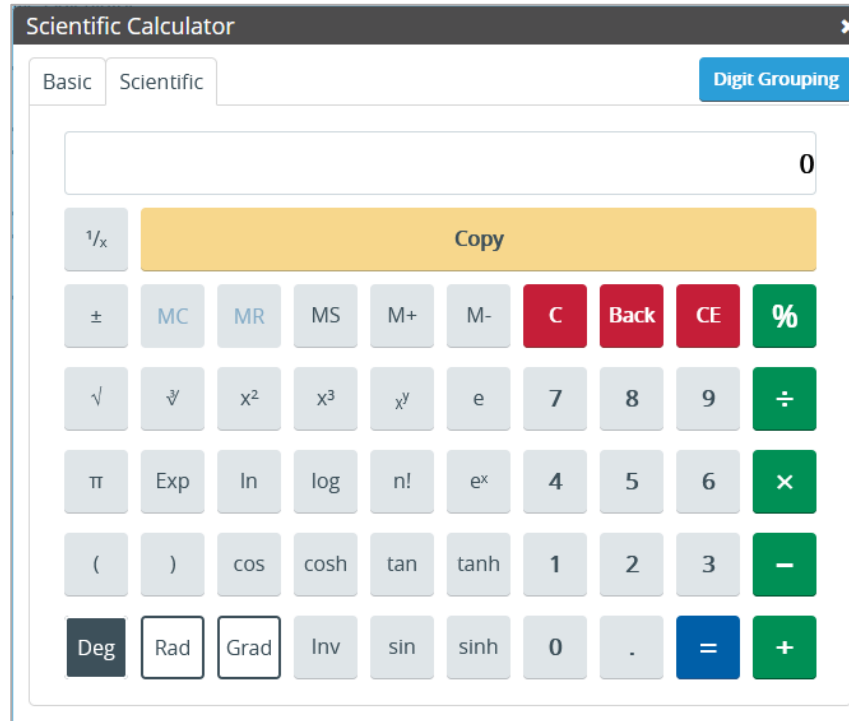
Calculator	Candidates can only use the scientific calculator that is part of the testing software	
Note Paper	➤ Whiteboard provided by test center*	Candidate can use 4 pieces of scratch paper and 1 pencil** (Has to be ripped up while on camera!)
Unscheduled Breaks	Yes (bathroom access only)	No
What can I bring	Facemasks may be required at Prometric Test Centers* (frequently check test center protocol)	➤ 1 clear glass of water only** ➤ 2 clean tissues** ➤ 4 pieces of scratch paper (see above) ➤ 1 writing utensil (pencil on a rope!)

* Check the Prometric website frequently for updates.

** Subject to inspection by the readiness agent and the security agent

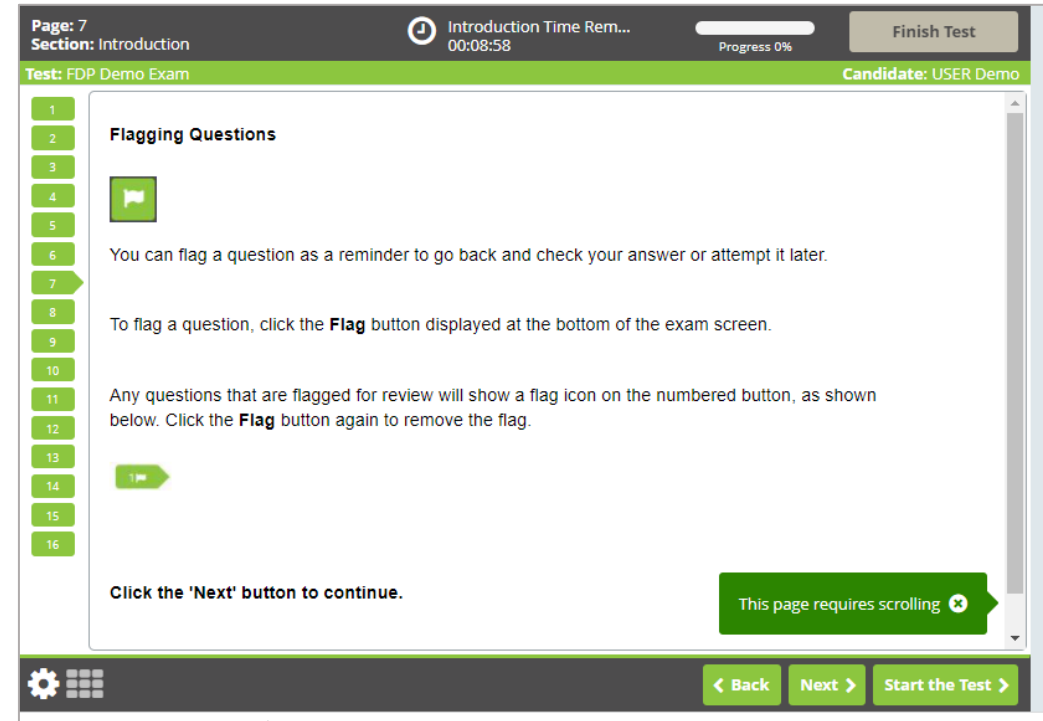
Our Learnings

Your Resources



Unlimited access to the Prometric Scientific calculator

https://training.prod.prometric.mindgrb.io/FDP-Tutorial/launch_html_delivery.html



Familiarize yourself with the Prometric platform

https://training.prod.prometric.mindgrb.io/FDP-Tutorial/launch_html_delivery.html

Our Resources

Your Planning

Reserve Your Exam Seat

[Candidate Handbook](#) | [Study Guide](#) | [Registration, Exam Dates & Fees](#) | [CAIA Member Discount](#) | [Global Test Sites](#) | [Reserve Your Exam Seat](#)

Registered FDP candidates have two options to take the FDP Exam:

Option 1: At a Prometric Testing Center from April 10 – 23, 2023

Option 2: Through ProProctor® (remote testing) days from April 23 & 24, 2023

Online, remote exams are offered using Prometric's ProProctor™ application. For a remotely proctored exam, you must supply the computer which must have a camera, microphone and an internet connection and be able to install a lightweight app prior to the test event. You will be able to take the exam online while a Prometric proctor is overseeing the examination process remotely.

The FDP Institute cannot guarantee availability of any test center for any given exam. A Candidate's chosen center may no longer be available when scheduling an examination appointment. Should this be the case, it is solely the Candidate's responsibility to locate, and arrange for transportation to, an alternate testing center. Deferments are not allowed and will not be granted to Candidates who are unable to sit for the exam due to failure to secure an exam appointment at either a physical or remote location.

Option 1:

To schedule your exam at a Prometric Testing Center

- **Exam window: April 10 – 23, 2023***
- Candidates can not bring their personal calculator. A calculator is provided in the software.
- Prometric Test Centers will provide scrap paper & a writing tool or a dry erase board with writing utensil.
- Seats have to be reserved by **March 22, 2023**.

In the event that your exam is canceled, you will be eligible for option 2, to take the Remote Proctor exam on April 23 – 24, 2023.

Learn more:

- [What to Expect on Exam Day at a Prometric Test site](#) (video)
- [Prometric Test Center Procedures](#) (webpage)
- [Prometric FAQ for testing at a test site](#) (webpage)
- [Prometric exam software tutorial](#) (no security check required) includes the calculator.
- [Video](#) with an explanation of the calculator

Option 1
I elect to take the FDP exam
at a location near me
April 10 – 23, 2023

*This page is only accessible to
Registered FDP Candidates*

Option 2:

To schedule your ProProctor® (remote) Exam

- **ProProctor® Days: April 23 – 24, 2023***
- Candidates can not bring their personal calculator. A [scientific calculator](#) is provided in the software.
- **Applications** for ProProctor® have to be received by **March 17, 2023**.
- Seats have to be reserved by **March 22, 2023**.

Learn more:

- [What to Expect on your Remote Exam Day](#) (video)
- [Prometric RPT physical and system requirements](#) (user guide)
- [Prometric RPT – FAQ](#) (webpage)
- [Prometric exam software tutorial](#) (no security check required) includes the calculator.
- [Video](#) with an explanation of the calculator

Option 2
Start your Application for
ProProctor®
April 23 – 24, 2023

Start the ProProctor® process today!

*This page is only accessible to
Registered FDP Candidates*



Communications regarding your exam appointment are shared via email.

We strongly recommend not to de-activate or delete your email in your FDP profile or the Prometric exam reservation software.

As you prepare to sit for the FDP exam:

Due to the changed conditions in each country and at each test location, we encourage you to regularly check this Prometric webpage ([click here](#))

ProProctor DEMO

All FDP Candidate, registered for the Q2-2023 FDP exam are eligible to test the Prometric exam software, including the scientific calculator.

[Learn more here](#)

Option 1

Testing: Prometric Test Center

Option 1:

To schedule your exam at a Prometric Testing Center

- Exam window: April 10 – 23, 2023*
- Candidates can not bring their personal calculator. A calculator is provided in the software.
- Prometric Test Centers will provide scrap paper & a writing tool or a dry erase board with writing utensil.
- Seats have to be reserved by **March 22, 2023**.

In the event that your exam is canceled, you will be eligible for option 2, to take the Remote Proctor exam on April 23 – 24, 2023.

Learn more:

- [What to Expect on Exam Day at a Prometric Test site](#) (video)
- [Prometric Test Center Procedures](#) (webpage)
- [Prometric FAQ for testing at a test site](#) (webpage)
- [Prometric exam software tutorial](#) (no security check required) includes the calculator.
- [Video](#) with an explanation of the calculator

Option 1
I elect to take the FDP exam
at a location near me
April 10 – 23, 2023

*This page is only accessible to
Registered FDP Candidates*

PROMETRIC

Futures Start Here.

[What to expect on exam day at a Prometric test center](#)

Option 1

Testing: Prometric Test Center

Option 1:

To schedule your exam at a Prometric Testing Center

- **Exam window: April 10 – 23, 2023***
- Candidates can not bring their personal calculator. A calculator is provided in the software.
- Prometric Test Centers will provide scrap paper & a writing tool or a dry erase board with writing utensil.
- Seats have to be reserved by **March 22, 2023**.

In the event that your exam is canceled, you will be eligible for option 2, to take the Remote Proctor exam on April 23 – 24, 2023.

Learn more:

- [What to Expect on Exam Day at a Prometric Test site](#) (video)
- [Prometric Test Center Procedures](#) (webpage)
- [Prometric FAQ for testing at a test site](#) (webpage)
- [Prometric exam software tutorial](#) (no security check required) includes the calculator.
- [Video](#) with an explanation of the calculator

Option 1
I elect to take the FDP exam
at a location near me
April 10 – 23, 2023

*This page is only accessible to
Registered FDP Candidates*

Option 1: Reserve Your Exam Seat at a Prometric Test Center

[Candidate Handbook](#) | [Study Guide](#) | [Registration, Exam Dates & Fees](#) | [CAIA Member Discount](#) | [Global Test Sites](#) | [Reserve Your Exam Seat](#)

As a candidate registered for the Q2-2023 exam you can start your Seat Reservation process [here](#).

Learn more about Prometric's current test center policies [here](#).

- Please be sure to schedule your appointment at one of the secure global test locations as soon as you can because space may be limited in some locations.
- To find a test locations, see a [list](#) of global locations.
- **Exam seats have to be reserved by March 22, 2023.**



FINANCIAL DATA PROFESSIONAL

TEST CENTER EXAM

- [Locate](#)
- [Schedule](#)
- [Confirm](#)
- [Reschedule/Cancel](#)

Arriving at this page means you are well on your way to scheduling your Q2-2023 FDP exam.

For information on the FDP Program, go to www.FDPInstitute.org. The [FDP Handbook](#) contains valuable information regarding your FDP exam. All Candidates should carefully review the Handbook during the application process and before arriving at the Test Center.

Schedule Appointment

Exam Selection

Eligibility Information

* Indicates required field

* Eligibility Number :

* First 4 characters of last name :

Submit

Your FDP Profile Number

Option 2

Remote Proctor Testing

Option 2:

To schedule your ProProctor® (remote) Exam

- **ProProctor® Days: April 23 – 24, 2023***
- Candidates can not bring their personal calculator. A [scientific calculator](#) is provided in the software.
- **Applications** for ProProctor® have to be received by **March 17, 2023**.
- Seats have to be reserved by **March 22, 2023**.

Learn more:

- [What to Expect on your Remote Exam Day](#) (video)
- [Prometric RPT physical and system requirements](#) (user guide)
- [Prometric RPT – FAQ](#) (webpage)
- [Prometric exam software tutorial](#) (no security check required) includes the calculator.
- [Video](#) with an explanation of the calculator

Option 2
Start your Application for
ProProctor®
April 23 – 24, 2023

Start the ProProctor® process today!

*This page is only accessible to
Registered FDP Candidates*



[What to expect on your Remote Proctored exam day](#)

Chat with technical support button

 I'm here to help!

If you experience(d) an issue during your exam: **always contact the FDP Institute** at Candidate@fdpinstitute.org

Option 2

Remote Proctor Testing

Option 2:

To schedule your ProProctor® (remote) Exam

- **ProProctor® Days: April 23 – 24, 2023***
- Candidates can not bring their personal calculator. A [scientific calculator](#) is provided in the software.
- **Applications** for ProProctor® have to be received by **March 17, 2023**.
- Seats have to be reserved by **March 22, 2023**.

Learn more:

- [What to Expect on your Remote Exam Day](#) (video)
- [Prometric RPT physical and system requirements](#) (user guide)
- [Prometric RPT – FAQ](#) (webpage)
- [Prometric exam software tutorial](#) (no security check required) includes the calculator.
- [Video](#) with an explanation of the calculator

Option 2
Start your Application for
ProProctor®
April 23 – 24, 2023







Start the ProProctor® process today!

*This page is only accessible to
Registered FDP Candidates*

- ✓ Check the Prometric-ProProctor video on ["What to Expect on Exam Day"](#)
- ✓ Carefully read the Prometric remote Proctoring User Guide [physical and system requirements](#).
- ✓ Complete the system ready check [requirements](#).
- ✓ Check out the [Candidate FAQ](#) section.

Download & Install:
ProProctor App

A system readiness check of your computer will now take place to make sure it is fully compatible with the ProProctor application.

	Screen Resolution 1536 x 864	✓
	Operating System Windows 10	✓
	Microphone Ok	✓ Click to check mic
	Webcam 640 x 480	✓
	Download Speed 55,949 Kbps	✓
	Upload Speed 12,084 Kbps	✓

Rerun


Your system has passed the requirement check.

100%
Complete

PROMETRIC

WELCOME TO
ProProctor™
POWERED BY
BEST-IN-CLASS PROCTORS

User Guide 5.5
REVISED: DECEMBER 2022





Option 2

Remote Proctor Testing



FDP Institute - Application for RPT Testing Q2-2023

FDP Institute - Application for RPT Testing on April 23 or April 24, 2023

As a registered Candidate for the Q2-2023 FDP exam, the FDP Institute is offering the option to sit for your exam via a remote online proctoring service. Administered by Prometric, this option, ProProctor, allows you to take the FDP exam from your home or other secure, remote location.

>> This application form must be completed and submitted on or before March 17, 2023. <<

If you have additional questions please contact us at candidate@fdpinstitute.org

FDP Profile Number *

Exam Window *

FDP Q2-2023 Exam

First & Last Name *

Legal First & Last Name, as reflected on your government issued ID

Date of Birth *

Country where you will take the RPT exam *

As reflected on government issued ID

Phone number *

Please include country code

Provide the phone number as reflected on your FDP account

Email *

Provide the email address as reflected on your FDP account

☐ I have completed the Prometric System Readiness Check and my computer meets the requirements.
<https://rpcandidate.prometric.com/Home/SystemCheck>

Screenshot of completed Prometric System Readiness Check must be included

Attach screenshot of completed Systemcheck *

 or drag files here.

upon completion of your Prometric System Readiness create a screenshot and upload here



☐ I am aware that I have access to the FDP DEMO exam. The DEMO exam allows me to experience the login, security check-in and handoff to the Proctor. The DEMO will enable me to familiarize myself with the software, including the scientific calculator.

This DEMO is created to:

- familiarize yourself with the log-in and security procedures
- ensure your environment and equipment pass the security check & check in procedures.
- learn more about the Prometric test software
- be prepared for your FDP Exam Day!

- As the FDP candidate, it is my responsibility to pursue scheduling and completion of the DEMO exam.

- Completion of the DEMO exam does not guarantee a flawless RPT experience on exam day.



☐ I have read and understand the RPT requirements as stated in the PrometricProUserGuide. <https://www.prometric.com/sites/default/files/2019-10/PrometricProUserGuide.pdf>



☐ I understand and acknowledge that if I take an unscheduled break during my session I will not receive additional time, I will have to repeat the security check of my testing environment and person, and the time will be deducted from my exam time. I will be unable to review any questions I attempted before taking a break.



☐ I understand that my FDP exam date will be April 23 or April 24, 2023.



☐ I will be notified by the FDP Team with instructions to schedule my Remotely Proctored FDP exam.



☐ By completing and submitting this form I agree that I am selecting to take my FDP Q2-2023 exam via remote online proctoring. I agree to the terms stated in the FDP Candidate Policy Manual.

Date signed & submitted *

Signature *

draw type

Scheduling your exam

Schedule your appointment via the appropriate scheduling URL!

Follow the steps on our website.

Schedule Appointment

Exam Selection

Eligibility Information

Exam Selection

2 Results Found

☐

FDP Demo Exam
Testing Window: 06 JAN 2023 to 23 APR 2023

☐

Financial Data Professional
Testing Window: 10 APR 2023 to 23 APR 2023

Test Sponsor:
Chartered Alternative
Investment Analyst
Association

Program Name:
Financial Data
Professional

Eligibility
Information:
Your FDP#
Your name

Exam Name:
Financial Data
Professional

Test Center
Location:
Remotely proctored

Testing Location Time Zone

Financial Data Professional (GMT +9.00)Seoul

Remote Proctored Exam

Start Date
04/17/2022

End Date
04/18/2022

Note: You must select an end date that is within 2 weeks of the selected start date.

Find available times

Seoul

APR 17

1:00 AM

Select

Sunday, 17 APR 2022

Seoul

APR 17

9:00 PM

Select

Sunday, 17 APR 2022

Seoul

APR 17

9:30 PM

Select

Sunday, 17 APR 2022

FDP DEMO exam

Make the unknown, your known

This DEMO is created to:

- ✓ familiarize yourself with the log-in and security procedures
- ✓ ensure your environment and equipment pass the security check & check in procedures.
- ✓ learn more about the Prometric test software (work with the calculator!)
- ✓ be prepared for your FDP Exam Day!
 - As the FDP candidate, it is *your responsibility* to pursue scheduling and completion of the DEMO exam. The DEMO is not mandatory, but highly encouraged
 - Completion of the DEMO exam does not guarantee a flawless RPT experience on exam day.

NOTE: FDP candidates registered for the FDP exam have access to one (1) free DEMO.

Additional DEMO's are available for purchase \$35.

Our Resources

Your Planning

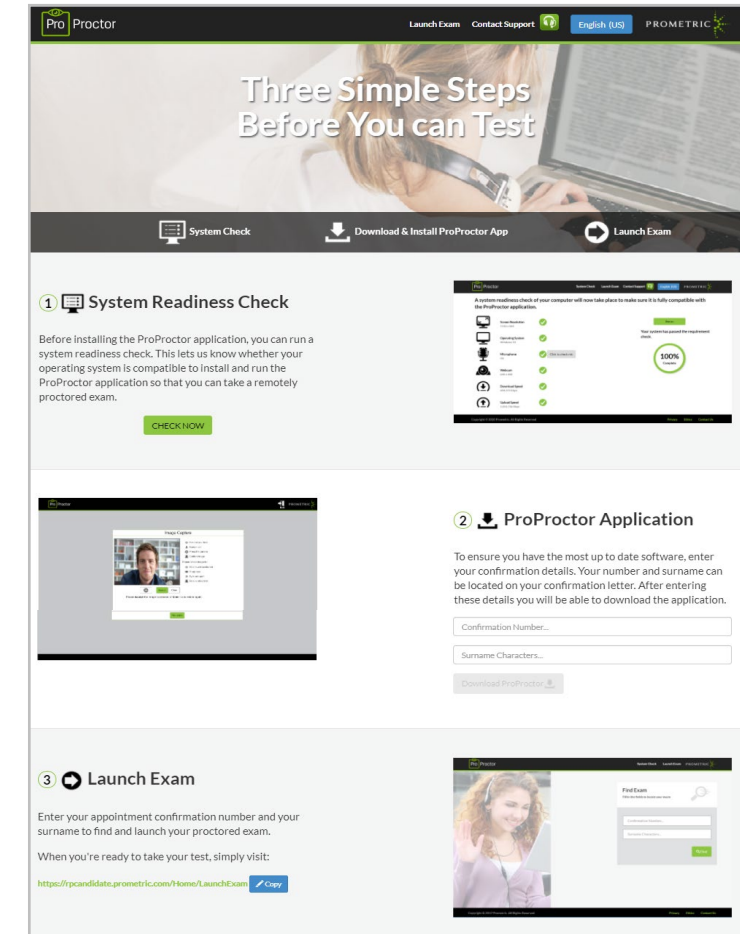
DEMO Exam



Start the Exam

You can start this process 1 hour prior to your exam

Source: <https://rpcandidate.prometric.com/>



<https://ehelp.prometric.com/proproctor/s/article/PPL-TECH004-ProProctor-Software-Installation-Windows-OS>

4 hour start here

FAQ's

Difficulty Launching your exam

- <https://ehelp.prometric.com/proproctor/s/> (tip: save bookmark)
- click the bottom right-hand chat box for assistance.
- Initially the questions will be from a bot but as you answer questions, it will put you in touch with a live agent who will be able to help trouble shoot your issue.

Company firewall

- <https://ehelp.prometric.com/proproctor/s/article/PPL-TECH003-General-Instructions-for-Corporate-Computers>
- Do not use a VPN connection
- When using a company laptop/ computer connect with your IT staff.

What if someone accidentally enters the room?

- alert household members not to come into the room during the exam. If it happens, the Candidate is to immediately tell them to leave the room. "Please leave, I am testing" If the proctor does not hear the Candidate speak this only, immediately and a conversation ensues with that person coming in, the exam will be revoked.

!! The ProProctor Platform is currently only compatible Google Chrome

Chat with technical support button



I'm here to help!

If you experience(d) an issue during your exam:
contact the FDP Institute at Candidate@fdpinstitute.org

FAQ's

Can I have a **UNSCHEDULED (bathroom-) break**?

- No. Candidates cannot leave the webcam view while the exam is displayed. If they leave the webcam view at any other time, the exam will be revoked.
- Candidates can only leave during the scheduled break, when section 1 is closed, and section 2 is not yet opened.
- What if I drop my pencil? Tie it to your desk with a string! **What if my WiFi is disconnected?**
- You will not lose time or your progress
- Wait 3-4 minutes from when you disconnected, reboot your computer, run the system check, and relaunch your exam.

What if

- I have WIFI problems, and I **can't** go back in?
- Someone came into my room, and I am disconnected?
- I do not agree with what happened during my exam
- Email us at candidate@FDPInstitute.org
- The FDP team will need 24 hours to review exam experiences and have all the data in to determine next steps

There is a contingency plan in place, the FDP team will determine on a case-by-case basis if candidates are eligible to retake the exam that same week (no extra charge).

Chat with technical support button



I'm here to help!

If you experience(d) an issue during your exam:
contact the FDP Institute at Candidate@fdpinstitute.org

Road map of learning journey & expectations

WEBINAR

FDP INSTITUTE

FDP Info Session

Join FDP Experts to learn about the FDP Charter, achieving exam success, and more.

January 11, 2023 @ 11 AM ET

Testing options

WEBINAR

FDP INSTITUTE

Q2-2023 FDP Review of Prometric Test Center and ProProctor (Remote Testing)

Learn about study tools, exam prep and testing options with the FDP team

Get ready for YOUR exam day!

Webinar

FDP INSTITUTE

FDP Q2-2023 Exam Candidate Orientation

March 1 @ 11 AM ET

Webinars

WEBINAR

FDP INSTITUTE

How is ESG Reshaping the Alternative Investment Business?

February 15 10 AM ET


Florence Angles, DBA, CAIA, FDP, CESGA
Managing Principal, Capco


Julia Bonafede
Co-Founder, Rosetta Analytics


Mehrza Mahdavi, PhD
Executive Director, FDP Institute


Laura Merlini, CAIA
Managing Director, EMEA, CAIA Association

How is ESG Reshaping the Alternative Investment Business?

Date: February 15, 2023 @ 10 AM ET

Other webinars www.fdpinstitute.org/webinars

Q & A



Please submit your question

Thank You



Contact Us:



fdpinstitute.org



info@fdpinstitute.org



[@FDPIInstitute](https://twitter.com/FDPIInstitute)



[Linkedin.com/company/FDP Institute](https://www.linkedin.com/company/FDP%20Institute)